

# San Mateo County Express Lanes Joint Powers Authority Board of Directors Meeting Minutes

Meeting No. 49  
June 9, 2023

This meeting of the SMCEL-JPA Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform or in person.

**Board of Directors:** Rico E. Medina (Chair), Alicia Aguirre (Vice Chair), Carlos Romero, Emily Beach, Gina Papan and Michael Salazar

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## 1.0 CALL TO ORDER/ ROLL CALL

Chair Rico E. Medina called the meeting to order at 9:00 a.m. Roll call was taken.

<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449:</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
C/CAG	Alicia Aguirre			
C/CAG	Gina Papan			
C/CAG	Michael Salazar			
SMCTA				Carlos Romero
SMCTA	Emily Beach			
SMCTA	Rico E. Medina			

<b>Staff Present (In-Person):</b>	<b>Staff Present (Remote):</b>
Sean Charpentier – C/CAG Executive Council	Christa Cassidy – HNTB
April Chan – SMCTA Executive Council	Monique Fuhrman – HNTB
Mima Crume – Clerk of the Board	
Tim Fox – Legal Counsel	<b>Members of the Public (In-Person):</b>
Van Ocampo – C/CAG	
Lacy Vong – HNTB	
Kate Steiner - SMCTA	
Ladi Millard-Olmeda - SMCTA	
Jeannie Chen - SMCTA	

Other members of staff and members of the public were in attendance via in-person or remote using zoom.

## 2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker. Members of the public who wish to address the Board should complete a speaker's slip to make a public comment in*

*person or raise their hand in Zoom to speak virtually.*

Clerk Crume reported that there were no public comments.

### 3.0 APPROVAL OF CONSENT AGENDA

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of the minutes of Board of Directors regular business meeting No. 48 dated May 12, 2023. APPROVED
- 3.2 Accept the Sources and Uses of Funds for the FY2023 Period Ending April 30, 2023. APPROVED
- 3.3 Review and approval of Resolution SMCEL 23-09 authorizing the SMCEL-JPA Chair to execute Amendment No. 4 to the Agreement with the Office of County Counsel of San Mateo County for general legal services to SMCEL-JPA, covering the period of two years (Fiscal Years 2023/24 and 2024/25) for an amount not to exceed \$60,000 annually. APPROVED
- 3.4 Review and approval of Biennial update to Conflict of Interest Code for the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA). APPROVED

Director Romero MOVED to approve the consent agenda items 3.1 to 3.4.  
Director Salazar SECONDED. **MOTION CARRIED 6-0-0**

### 4.0 REGULAR AGENDA

- 4.1 Public Hearing: Approval of SMCEL Resolution 23-10 on the adoption of the Fiscal Year (FY) 2024 SMCEL-JPA Operating Budget. APPROVED

The Board of Directors received a brief presentation on the adoption of the Fiscal Year (FY) 2024 SMCEL-JPA Operating Budget. There were not any changes to the budget proposed from the May Board meeting.

Director Beach MOVED to approve item 4.1. Director Aguirre SECONDED.  
Roll call was taken. **MOTION CARRIED 6-0-0**

- 4.2 Review and approve SMCEL Resolution 23-08 to add a payment plan for certain qualified individuals to pay tolls, and to revise the SMCEL-JPA violation penalties schedule to create a one-time waiver for all toll violation penalties for qualified individuals effective July 1, 2023. APPROVED

The Board of Directors received a presentation on the low income payment plan and one time waiver.

Vice Chair Aguirre MOVED to approve item 4.2. Director Papan SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

- 4.3 Receive update on the US 101 Express Lanes operations from Interstate 380 to the San Mateo/Santa Clara County line. INFORMATION

The Board of Directors received a presentation on the US 101 Express Lanes operations from Interstate 380 to the San Mateo/Santa Clara County line.

- 4.4 Election of a Chairperson and a Vice Chairperson to serve a one-year term, effective July 1, 2023. APPROVED

Chair Medina MOVED to elect Vice Chair Alicia Aguirre as the SMCEL-JPA Chairperson. Director Beach SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

Vice Chair Aguirre MOVED to elect Director Beach as the SMCEL-JPA Vice Chair. Chair Medina SECONDED. Roll call was taken. **MOTION CARRIED 6-0-0**

## 5.0 REPORTS

- a) Chairperson Report.

Chair Medina thanked the Board and staff for the collaboration and professionalism. He had the privilege of being the Chair.

- b) Member Communication.

None.

- c) Executive Council Report - Executive Council Verbal Report.

Sean Charpentier reported that the JPA Community Transportation Benefits Program was a finalist at the California Transportation Foundation Award, but we did not win.

April Chan reported that she attended the Woman's Transportation Conference in May. Theme of the conference was equity and transportation. April was able to share our program since we have been implementing this since last year. Three other presenters also presented, including a MTC representative Pierce Gould, a representative from Georgia DOT and a representative from the Virginia DOT.

- d) Policy/Program Manager Report.

Lacy Vong reported that the abstract on the JPA's Community Transportation

Benefits Program was accepted for the Conference of Minority Transportation Officials Annual meeting in Los Angeles in July. April Chan and Latrice Taylor will be representing.

6.0 WRITTEN COMMUNICATIONS

None.

7.0 NEXT REGULAR MEETING

July 14, 2023

8.0 ADJOURNMENT – 9:50 a.m.